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Bid Summary

TO:

Bid Request Number
Date kdjflsdk

QUOTATIONS MUST BE RECEIVED BY DIRECTOR OF PURCHASING AT THE ABOVE ADDRESS NOT LATER THAN:

Date an Time

DEPARTMENT: _____

ACCOUNT NUMBER: _____

APPROVED FOR QUOTATIONS ONLY:

TO DEPARTMENT: PLEASE RETURN TO PURCHASING BY _____

Please indicate in the space below the firm and bid meeting your specifications. If other than low bidder, indicate deficiencies in the lowest bid. It is requested that the Bid Summary and all quotations be returned to the Purchasing Department promptly. The order will not be placed until these documents are returned.

F.O.B.					
TERMS					
PRICES QUOTED					
DELIVERY					
NAME OF FIRM					

APPROVED: DEPARTMENT CHAIRMAN

UM 54 (JUL 04) 7/1/04

Reset